

**32nd Annual Winthrop Rhythm & Blues
Festival
Presented by Winthrop Music Association
VENDOR APPLICATION**

Please direct all correspondence to:

Randy Levine, vendor@winthropbluesfestival.org

Phone: 509-997-7171

How it Works:

1. Read the information below
2. Complete the form
3. Return the completed form with payment.
4. Vendors will receive a confirmation of receipt of application from WMA, either by email, phone or letter.

Details:

Applications are now being accepted and will continue until June 15, 2019. Vendors will be notified soon after if their application is approved. Applications will not be confirmed until all documents are received along with full payment. Refunds will not be issued after June 30, 2019. Payment must be received NO LATER than June 15, 2019.

*Note: spaces are measured in width (frontage selling space) x depth.

Booth or Trailer - Camping spot is included with booth fee but must be within booth space purchased.

Desserts - \$325 fee include a *10 X 20 space; \$400, *20 X 20 space. Admission is included for **2 people**, a 3rd person is half price...additional people are full price.

Crafts - \$325 fee include a *10 X 20 space; \$400, *20 x 20 space. Admission is included for **2 people**, a 3rd person is half price...additional people are full price.

Food & Beverage - \$525.00 fee includes a *20 X 20 space. Admission is included for **4 people**, a 5th person is half price...additional people are full price. **NOTE: Vendors are responsible for their own potable water after 8:00 pm Sunday night.**

IMPORTANT: All health and food handlers' permits **MUST** be secured **BEFORE** coming on site. No permits will be issued on site!! Permits need to be issued by Okanogan County.

NOTE: All food vendors must show proof of liability insurance (one million dollars).

*Booths can exceed space limit at WMA's sole discretion for an additional fee of \$10 per lineal foot.

Electricity Fees are:

110 Volts is a \$40.00 charge paid in advance.

220 Volts is a \$80.00 charge paid in advance. (Food Vendors only)

Availability of electricity is limited. It is available on a first come first serve basis. **NOT ALL SPACES HAVE ELECTRICITY AVAILABLE.** Vendors are responsible for their own cords and they **must be minimum 10 gauge and grounded.** 12 - 14 gauge grounded UL listed cords may be used for low watt lighting only, at Festival's discretion.

All garbage must be removed not left at booth space **INCLUDING** grease and liquid waste. Your site needs to be completely cleaned before you leave. If not, you will not be able to return to the festival.

Location of all spaces will be pre-determined, and not moved unless the needs of the Festival require it. Garbage/trash containers will be provided, as well as dumpsters. If cooking oil is used, vendors must remove it from the site following the Festival. Vendors will be responsible for keeping all trash receptacles in their area emptied, as well as litter picked up within 20 feet of their booth and eating/sales area. Vehicles must be parked so as not to block road access.

RULES, REGULATIONS & GENERAL INFORMATION

- **Absolutely No Pets are allowed!!**

- **Enforcement & Permits** – Winthrop Music Association’s decisions are final. Vendor will comply with all laws and regulations. Vendor is responsible for obtaining necessary permits and licenses in order to operate and/or sell at this Event. All permits and licenses must be on display at the vendor’s booth space.

- **Liability** – Vendor covenants that it will protect, defend, hold harmless and indemnify Winthrop Music Association (Winthrop R&B Festival), sponsors, and volunteers against liability for lost, damaged, or stolen vendor property. All Vendors are required to carry a minimum of \$1 million limit commercial general liability naming Winthrop Music Association as an additionally insured. Proof of insurance binder (certificate) must be furnished by the June 15th Application Deadline. (see Insurance and Indemnification below)

- All vehicles must comply with Washington State's insurance requirements.

- Vendor Tickets will not be mailed in advance. Vendors must provide employee name(s) in advance. Vendor personnel lists will be kept at the Front Gate Vendor Check-in.

- **Force Majeure** – There will be no refunds for rain or other act, manmade or natural, beyond the control of WMA.

- **Dates and Times** – July 19-21, 2019, Friday- Sunday. Set-up begins NOON on Thursday, July 18 and tear-down by Monday July 22. Note: All vendors **MUST** be set up and ready for business by 12:00 PM on Friday, July 19th.

Food Vendors must arrive no later than 6 pm Thursday; earlier the better. All food and craft vendors need to be set up by noon Friday.

- **Beverage Sales** – Vendors may bring their own non-alcoholic beverages to sell. **For 2019, we will allow food vendors to sell bottled water. Vendor price may not exceed \$2 per bottle**

- **Vendor Booth, Trailer, Game & Activity** – If requesting to use your own booth, tent, trailer, or applying to have a game or activity, send one color photograph of the unit(s) in full set up and list the complete dimensions required. No tents, booths, tables or chair provided by us.

THE 32nd ANNUAL WINTHROP RHYTHM & BLUES
FESTIVAL July 19-21, 2019
VENDOR APPLICATION

Company Name _____

Contact Person: _____

Address _____

Phone _____

Email _____

Do you need power? _____ (All food and dessert booths are guaranteed power availability.
Electric power may be available on a limited basis for craft booths.)

Description of booth (size, shape, type etc.) Specify width (FRONTAGE SELLING SPACE) x depth of
number of feet required.

Description of product(s) to be sold: _____

Use back of form if you need more space.

INSURANCE: Vendor agrees to maintain at all times during the term of this agreement the following insurance coverage:

- 1. Commercial General Liability with \$1,000,000 per occurrence limits; to include contractual liability coverage.**
- 2. Such insurance policy shall name "Winthrop Music Association" as an additional insured.**

All insurance policies naming Winthrop Music Association (WMA) as an Additional Insured shall provide WMA with 30 days written notice of cancellation. Vendor shall furnish WMA with certificates evidencing above such coverage for WMA by June 15 Vendor Application Deadline. Certificates shall be delivered to:

**Winthrop Music Association
PO Box 1092
Twisp, WA 98856**

INDEMNIFICATION: Vendor shall defend, indemnify and hold harmless Winthrop Music Association (WMA), and its respective partners, agents, members and employees from and against any and all third-party claims for bodily injury and/or property damage arising from or in connection with any accident, injury or damage caused or alleged to be caused by Vendor, its agents, sub-agents or employees; together with all costs, expenses and liabilities incurred on, or in connection with each such claim, action or proceeding brought thereon, including without limitation all attorney fees and expenses at trial, and upon appeal. The foregoing indemnification shall survive the expiration or early termination of the agreement between WMA and Vendor

I/We agree to all of the provisions and requirements, and will comply with such without reservation. WMA shall in all cases act as sole arbiter.

Signed _____ Date _____

Booth Size: _____

Booth Fee: _____

Electricity: _____

Total Amount: \$ _____

Make Checks Payable To: Winthrop Music Association

Mail To:

Vending Coordinator,
Winthrop Music Association
PO Box 1092
Twisp, WA 98856

Rvsd 3.13.19